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28 July 1966

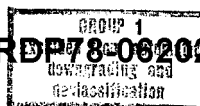
MEMORANDUM FOR: Deputy Director for Support

SUBJECT : Weekly Report of the Office of Training
28 July 1966

1. DDS&T Executive Development Program

OTR has been informally advised that the DDS&T will seek OTR support in presenting a 40-week DDS&T training program. This is to be a program to supplement the CT input into DDS&T for the purpose of developing an executive cadre from which key jobs in DDS&T may be filled in the future. The 10-15 students considered for this program will be in Grades 9-13 and for the most part will be selected from DDS&T careerists already on board with five years or less experience, although some new direct-hire employees may also be included. The bulk of the program will be on-the-job training in the functions and substance of various DDS&T components sprinkled with domestic and foreign travel for further orientation. Two features of the program, to be offered by OTR, are the Intelligence Orientation Course (IOC) and Operations Familiarization. A copy of the proposed program is attached.

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2. Brandon Course in ADP

25X1A

[REDACTED] has talked with [REDACTED] about future requirements for a second Brandon course. Bob had indicated some interest in a course as a result of the success of the course Brandon put on for [REDACTED] (Walnut) and company. Bob will assemble representatives from interested Agency components to discuss requirements for another Brandon presentation, one which will have a more universal appeal than the first course.

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3. Educational Aid Fund

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[REDACTED] Intelligence School, has been designated

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to take over from [REDACTED] Registrar Staff, the function of Executive Secretary to the Educational Aid Fund. In this assignment, Russ will report directly to Mr. Sherman Kent, Chairman of the Board of Trustees of the EAF.

4. Courses in Planning, Programming, and Budgeting

25X1A

Messrs. [REDACTED] O/DDP are enrolled in the Executive Seminar in Planning, Programming, Budgeting which began Monday, 18 July, at the Tidewater Inn, Easton, Md.

We have one nominee to date for the Harvard PPB Course --

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[REDACTED] Exec Officer, DDS&T/OSP. [REDACTED]

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[REDACTED] and O/PPB have been reminded of this special running.

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5. Armed Forces Staff College

25X1A [REDACTED], OL, returned last week from [REDACTED] and was 25X1A
briefed on Tuesday, 19 July. He will attend the Armed Forces
Staff College in August. Inasmuch as he missed the special Senior
Officer Orientation in June, we arranged with the Intelligence School
to have him attend the CIA Review on 9 August. [REDACTED] believes 25X1A
this briefing will suffice, and we also suggested that he "bone up" on
such things as the New York Times articles on the Agency, the recent
article in U. S. News and World Report, and the Senate hearings on
Mr. Helms's nomination as DCI. We have also arranged a meeting with
25X1A [REDACTED] OSI, who just returned from the AFSC.

6. Non-Agency Briefings

25X1A On 19 July [REDACTED] briefed 64 officers and civilians in the
DIS Strategic Intelligence Course; [REDACTED] subject was "The National 25X1A
Security Structure and the Role of the DCI."

25X1A On 19 July [REDACTED] briefed 85 Foreign Service Reserve Officers
and clerical personnel at the Department of State; he discussed the
Agency's mission and function in the National Security Structure.

25X1A On 20 July [REDACTED] briefed the DIS Strategic Intelligence Class on
the Agency's mission and functions.

25X1A On 20 July [REDACTED] briefed 35 AID personnel being prepared
for overseas assignment.

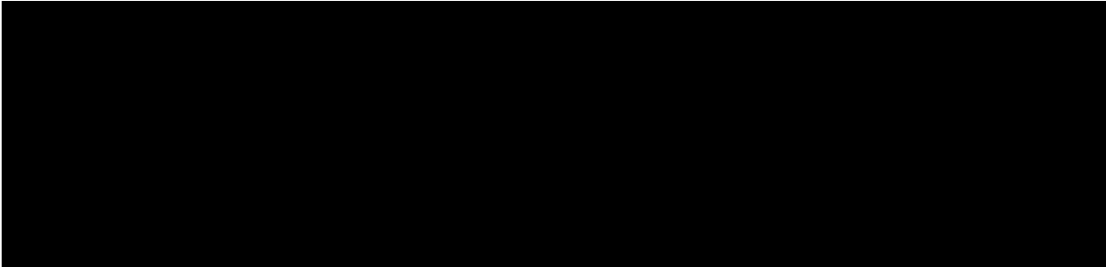
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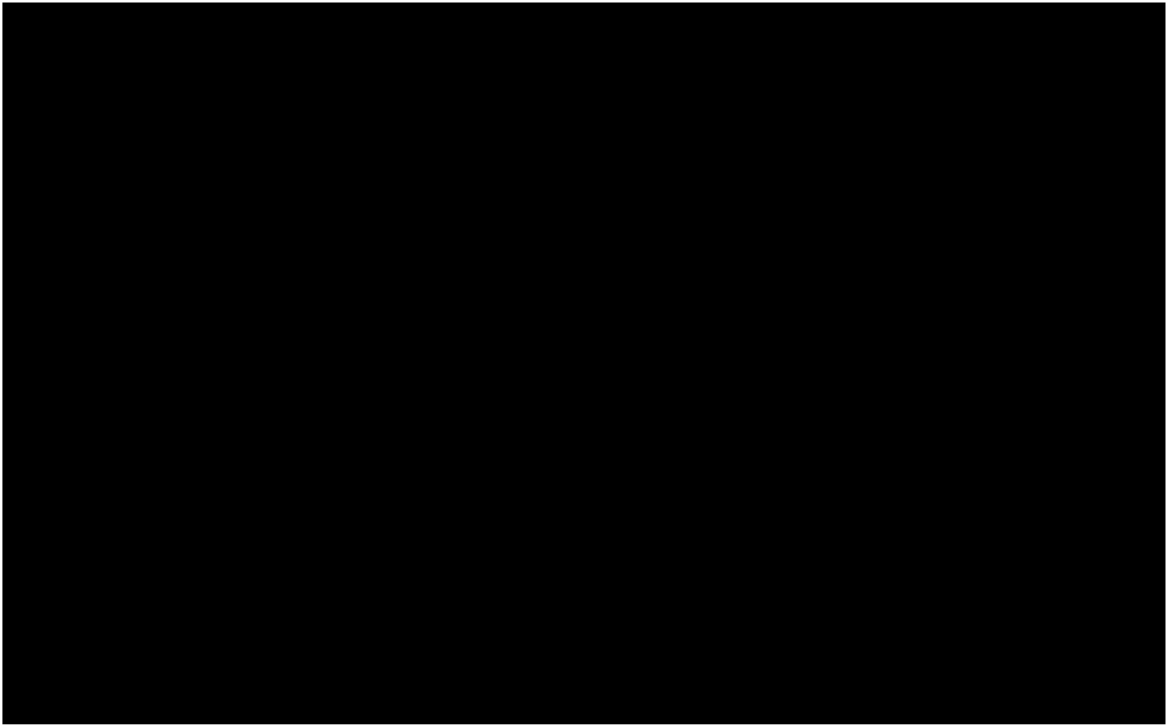
25X1A

 staff gave five external presentations at FSI, International Police Academy, and Military Assistance Institute; total audience was about two hundred.

7. Career Training Program

On Saturday, 16 July, the Career Training Staff conducted a briefing for wives of members of the July class. Thirty-six attended out of a total of forty-one invited and a lively discussion took place. The group appeared to be interested and appreciative.

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terms. The Saigon Station has asked for 665 copies.

JOHN RICHARDSON
John Richardson
Director of Training

Attachments --

Proposed Program
OTR Attendance

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Attachment

OTR Attendance - For the Week of 13 - 22 July 1966

Operating Programs (Internal Training)

	<u>Agency</u>		<u>Non-Agency</u>	
	<u>Courses or Projects</u>	<u>Number of Students</u>	<u>Briefings</u>	<u>Number Briefed</u>
Clandestine Ops	2	76		
Covert Training	5	9		
Intelligence	2	83	4	185
Language (16)				
Full-Time		44		
Part-Time		113		
Tutorial		0		
Communism	1	11	3	197
Support & Development	1	135		
	1	52		
Total	16	531	12	382
External Training	73	110		
	89	617		

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